

Setting the Tone for Our Mentorship Partnership

Essential Questions: Below are helpful questions to help set the tone for your mentorship partnership. Please use this guide to both ask and answer each question thoughtfully.

- 1) Share your personal and professional history
- 2) Share stories about your Northwestern experience
- 3) Have you ever been a mentor/mentee before? What have your mentorship experiences been like?
- 4) What does mentoring look like to you? How do you envision this relationship playing out?
- 5) What do we each want to get out of this partnership?

Define Communication Expectations: Please spend time discussing your preferred communication style and how interactions will be facilitated.

- 1) Meetings: we will meet
 - In person
 - Zoom or another web-cam platform
 - Phone
 - Email
- 2) How often we plan to meet/interact (e.g. one a week/every other week/once a month)?
- 3) How long will a typical meeting or phone call last (e.g. half an hour, one hour)?
- 4) If an email or voicemail is received, we agree to get back to the other person within:
 - 24 hours
 - 1-2 days
 - 3-4 days
 - Other: _____
- 5) If we need to cancel a meeting or phone call, how will that be communicated?