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The Closure Conversation: Sample Agenda

1. Review initial goals and expectations.
2. Discuss your mentorship relationship.
3. Wrap up and determine if you would like to remain in contact.

The Closure Conversation: Discussion Guide

Below are some sample questions for students to think about for their closing conversation with their mentor. Students can use these questions to guide a thoughtful conversation about what they gained from the partnership.

1. Did we achieve our goals?
2. Were my expectations met and/or exceeded?
3. What was successful about our partnership?
4. What was the most valuable thing you learned through this process?
5. What specific insight, approach, or perspective did you gain?
6. What surprised us about this process?
7. What will you do differently or try to do in your next mentorship relationship?
8. Do we want to continue to be in contact? If so, on what basis?

Adapted From: Zachary, Lois J. and Fischler, Lory A. *The Mentee's Guide: Making Mentoring Work for You*. San Francisco: Jossey-Bass, 2009. Zachary, Lois J. *The Mentor's Guide: Facilitating Effective Learning Relationships*. San Francisco: Jossey-Bass, 2012.

**This guide was developed based on the Northwestern Network Mentorship Program resources*